Swift Analytical Ltd: Environmental Policy Statement

Version Number 1.3 Updated 4th Nov 2026

Next Revision Due 3rd Nov 2027

Swift Analytical Ltd will control and manage its activities to ensure risks to the health, safety and welfare of its employees, customers and the general public are identified and action taken to minimise or eliminate their effects.

Adverse effects of operational activities on the environment will be minimised as far as practicable.

The objectives of the policy are:

- To comply with its legal obligations under the current Health, Safety and Welfare Act and the Environmental Protection Act, together with all other applicable statutory provisions and relevant codes of practice.
- Raise sustainability awareness and promote responsible environmental behaviour throughout the organisation.
- To promote responsible carbon and water management.
- To promote health, safety and environmental awareness throughout the organisation.
- To maintain a safe and healthy working environment for its employees, with adequate facilities appropriate to the nature of the business activities.
- To minimise the social impact of the company activities and avoid damage to the environment through regular reviews of the business from environmental and management systems audits.
- To undertake environmental impact studies as part of any company relocation or enlargement of existing facilities.

Environmental Commitment

Swift Analytical is committed to considering the environment and our impact on the environment and to use the best environmental practices as possible.

We will undertake a programme of continual improvement in our environmental performance and to reduce our environmental impact. We will meet and where appropriate exceed all environmental legislation and regulations appropriate to our business and to our customers business. We will be committed to prevent pollution of the environment.

We will review the environmental impact of our activities on a regular basis.

All employees will be made aware of the impact of their actions on the environment and encouraged to make the right environmental decisions.

Our commitment to the environment and to recycling when and wherever possible, whether internally or in co-operation with suppliers and customers:

- Accepting orders by e-mail
- Promotion of e-marketing solutions
- Not printing e-mails except if absolutely necessary
- Double side printing where paper copies cannot be avoided
- Accepting invoices from suppliers by e-mail
- Actively encourage the E-mailing of invoices to customers or the use of e-solutions
- Working with customers to consolidate deliveries
- Marketing and promotional literature is only printed on paper from FCS controlled sources
    - Collection of unwanted catalogues and unwanted printed matter from customer sites
    - Re-cycling of catalogues and unwanted printed matter from internal use
    - Encourage the use of on-line catalogue
    - Use of e-mail for promotions whenever possible
- Re-cycling of plastics, bags and films
    - Provide guidance to our customers to correct recycling protocols as and when required
- Re-cycling of packaging materials
    - Re-use any packaging materials received from suppliers
    - Limit re-packaging of goods for delivery to customers
    - Limit the amount of plastic bags and film
    - Purchase re-cycled packaging materials wherever possible
    - Re-using pallets where possible
    - Re-cycling of unwanted pallets
- Re-cycling of office waste
    - Printer and toner cartridges recycled through our landlord's recycling services
    - Re-cycling of batteries through through our landlord's recycling services
    - Mobile phones re-cycled through an approved scheme
    - Paper waste re-cycled through through our landlord's recycling services

WEEE (Waste Electrical & Electronic Equipment)

- Provide guidance to our customers to correct recycling of electrical and electronic materials
- Any out of date but working IT equipment to be wiped clean and sent on to local charities for re-use

Vehicles

- A commitment to purchasing low CO_2 emission vehicles
- Ensure our cars and vans are regularly serviced to maintain engine efficiency and reduce pollution
- Use of low resistance tyres for fuel efficiency
- Regular checking of tyre pressure

- Positive management of deliveries by our couriers and consolidate multiple deliveries to the same location where possible
- Use Google Maps or similar in every vehicle to ensure minimal travel time and hence emissions

Working Environment

- Use of electronic media for management & technical information to reduce the need for printed materials
- Encouraging staff to use car sharing, cycling, walking or the use of public transport for their journeys to work and for their journeys connected to the business where practical.
- Use of tele-conferencing where practical
- Sourcing of goods and services from local companies
- Purchase of energy efficient equipment
- Use A+ rated appliances where refurbishment takes place
- Use of low energy consumption computer equipment
- Purchase of sustainable materials where possible
- Encourage good housekeeping practices
- Switch off lights and any equipment when not in use
- Where practical purchase fuels through suppliers from sustainable sources
- Reduce the loss of energy in our rented offices to the minimum practical level
- Reduce the use of water in our rented offices to the minimum practical level Always
- Listening to and responding to the requirements of our customers.

Approved

Name Dr Mebs A Surve

Position **Managing Director**



Signed **Date: 4th Nov 2026**